



Hill Top Primary Academy
Batley Road, West Ardsley, Wakefield, WF3 1HD
Principal: Mrs Karen Hyams
Deputy Principal: Mrs Joanne Lancaster
Tel: (0113) 3074750
E-Mail: office@hilltopprimary.org.uk
Website: www.hilltopprimary.org.uk



25th February 2021

Dear Parents/Carers,

We are all looking forward to having all of the children start back in school again on Monday 8th March. All Teachers and Teaching Assistants have worked extremely hard and provided your children with an amazing education over the last 7/8 weeks, and, with your support at home I know the children are going to come back in the best possible place that they could be after this 3rd Lockdown and for this we thank you.

I have set out below how the re-opening will take place but as we have over 80 of our children back in school already we do feel it will be an easy transition. We do manage to get the children into the grounds and around to their classrooms exceedingly quickly so the whole process won't take long at all. Children will line up in their class lines on the footpaths along the drive as before.

With regard to Parking, please remember to be courteous to those living in the area and don't park in front of driveways or on grass verges. Thank you.

Year Group	School day begins at:	School day finishes at:
6	8.45	3.05
5	8.45	3.05
4	8.47	3.07
3	8.47	3.07
2	8.51	3.10
1	8.51	3.10
Rec	8.53	3.10
Nurs Full Time	9am	3pm
Nursery Part Time	9am (M, T, TH, F) 8.30am – 11.30am Wednesday Flexi 1	3pm (M, T, Th F) 12.30 – 3.30pm Wednesday pm Flexi 2

- School will open fully on Monday 8th March and is mandatory for all pupils except for any child with a CEV exemption letter.
- FULL school uniform must be worn and it is still winter uniform until after Easter when we do move to the summer uniform for those that wish to wear that. A full list of the school uniform can be found on the website in the Prospectus. Please ensure all clothing is labelled.
- PE kit of black shorts, red round neck top and plain black tracksuit must be in school from Monday 8th March in a drawstring PE bag. PE will, in the main, be taken outside. (PE kit does not apply to Nursery but will apply to Reception from after Easter)
- Children will need a water-bottle and their own hand sanitiser. They can bring these in their red school bags along with their reading book. Backpacks will not be permitted in school at all.
- Lunchboxes will need to be brought in for those children on packed lunch.



- *THE EXPECTATION IS THAT ANY CHILD THAT WAS ON HOT MEALS BEFORE CHRISTMAS AND ANY CHILD THAT OPTED TO MOVE TO HOT MEALS STARTING AFTER CHRISTMAS WILL CONTINUE TO BE ON THEM. MEALS HAVE BEEN ORDERED FOR ALL THESE CHILDREN. It will be possible to change again after the Easter holidays and a letter will be coming out in the next couple of weeks.*
- *All the safety procedures that were in place before Christmas remain. Children will continue to be sat in rows from Year 2 upwards. Year 1 will have some provision in place; Rec and Nursery will have provision but separately.*
- *All members of staff will try to remain two metres away from children but we understand that this is not always possible with our younger children. We will still be instilling in children that they need to keep their hands to themselves and that they should refrain from touching their faces.*
- *Different classes will remain separated at all playtimes and lunchtimes.*
- *Forest School will start on Thursday 11th March. Children will need to bring in their wellies.*
- *Mr Stott's music will begin on Tuesday 9th March.*
- *Swimming for Year 4 will begin on Wednesday 17th March. The letter sent out in the Autumn Term is being resent home today with the children.*
- *I don't as yet have a date for Mr Forrest-Redfearn's music lessons but will be in touch as soon as I hear anything.*

School will continue to be spot cleaned throughout the day and staff have all the necessary wipes and sanitising spray to clean down throughout the day.

Parents still need to advise school if anyone in the household is going for a Covid19 test and all the family should continue to isolate until the result is received. If it is negative children can return to school however if it is positive the whole family should isolate as per the instructions from the NHS.

I look forward to seeing everyone on March 8th but please remain to remain socially distanced. Only one adult should be dropping off and collecting the children to keep our adult number at a minimum and can I please ask you to vacate the carpark as quickly as possible so that others are able to get in.

Thank you for your continued support.

*Karen Hyams
Principal*