



**Hill Top Primary Academy**  
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24<sup>th</sup> June 2020

Reopening of Hill Top Primary July 6<sup>th</sup> to all Pupils

*I will apologise now for what I know is going to be a lengthy letter and for the fact that the title is a little misleading as Pupils will be invited in on set days, not for the full week.*

*To keep you up-to-date we have at present invited in Rec., Yr 1, Yr 6 and we have a classroom of Key Worker/vulnerable children. As from Monday 29<sup>th</sup> June we have enough Year 5 children to fill up on Monday and Tuesday.*

***If any other Year 5 children would like to join then they would be in for 2 full days on a Thursday and Friday. Please phone school to let us know.***

*From Monday 29<sup>th</sup> we will be operating classes of 15 children and will endeavour to keep them at least a metre apart from each other whilst maintaining 2 metres away from all staff. There will be a further letter explaining times and procedures for drop off and picking up as well as the procedures the children will have to follow coming in and leaving school.*

*Our intention over the last two weeks is that children will spend the first week with the class teacher they have had this year. In the second week they will spend the two days with their new class teacher and will complete Transition work for this teacher. This means that children presently in Nursery that are not attending our Reception will not be in the week of the 13<sup>th</sup> July and our present year 6 children will also not be in.*

**Year 1 to Year 4 Monday 6<sup>th</sup> July to Friday 17<sup>th</sup> July**

- All children are invited back into school. You will receive an email from school notifying you of the two days in each week allocated to your child. I have done my best to keep siblings in on the same days but this has not always been possible as we can only go to 15 children and we have a lot of families with siblings. (Year 3 will have Mrs Lancaster and Mrs Secker the first week.)*

**Reception and Nursery Monday 6<sup>th</sup> July to Friday 17<sup>th</sup> July**

- Things are slightly different for your children as we are only allowed to have up to 8 children in each group. The children therefore will only be able to come in for one day each week.*
- In the second week the 26 children staying with us from Nursery will move up into Reception class. The children in Reception will move into the Year 1 class but both of these can only be for 1 day and have to stay at groups of 8 because of the childrens' age.*

*The Class teachers and Teaching Assistants for each class are listed below:*

Nursery	Mrs Blakeley	Mrs O'Leary, Mrs Hudson, Miss Richardson, Miss Jones, Ms Nichol
Reception	Miss Kerry	
Year 1	Mrs Sunderland	Mr Fellender
Year 2	Miss Monaghan (3 days) & Mrs Secker (2 days)	Miss Mattinson
Year 3	Miss Scawthorn	Ms Colquhoun
Year 4	Mrs Naylor & Mrs Noble	Mrs Harris
Year 5	Miss Parkinson	Miss Cooper
Year 6	Mrs O'Donovan	Mrs Stead



### **Key Worker children**

*Unfortunately, we will not be able to run our emergency childcare when we move to all year groups being in school, so the last day of our childcare will be Friday 3<sup>rd</sup> July 2020. Children who have been accessing our childcare will be included in one of their class groups but this may only be for two of the days each week and will be within the hours set out for their group.*

*School will be closed to all children during the summer break.*

### **Next Steps**

*You now need to watch out for an email from our office email address over the next few days. This will tell you which days your child is in and also the start and finish times. You will need to let us know whether you intend sending in your child or not either by email or phone. If there are very small groups then we may phone you as we will need to amalgamate groups together.*

### **Final note**

*It is not compulsory for children to attend school at this time, and this will remain the case until September. Only you can know if it is right for you and your child. We also cannot guarantee that our plans will go ahead in the way we expect them to as the advice is constantly changing and we have to respond as best we can on a daily basis.*

***ALL CHILDREN WILL NEED TO BRING IN THEIR OWN PACKED LUNCH***